

# Fact sheet - Level 1

## Paragraphs

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Setting your work out in paragraphs is a very important part of making your writing clear to the reader. Paragraphs are like stepping stones - they lead the reader from one end of your writing to the other. But when do you start a new paragraph? Well some people like using **TiPToP**, so let's see how this works.



- Ti** - stands for **Time**, so start a new paragraph for a different time period.
- P** - stands for **Place**, so start a new paragraph for each new place.
- To** - stands for **Topic**, so start a new paragraph for each new topic, idea or subject.
- P** - stands for **Person**, so start a new paragraph for each new speaker.

Go to [BBC Skillswise](#) or [BBC bitesize](#) for more information on paragraphs.