



Generations Multi Academy Trust

Goffs Academy - Behaviour Policy 2020 Covid-19 Addendum 2

Title	Goffs Academy - Behaviour Policy 2020 Covid-19 Addendum
Version	Version 3/November 2020
Owner of Policy	Peter Petrou
Review Date	Frequent review in line with changes to Governmental guidelines regarding Covid-19

Enquiries & comments:

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At Goffs, we aim to maintain a secure, caring and stimulating environment in which students are encouraged to behave in a considerate and respectful manner at all times. Whilst the usual expectations as articulated in our Behaviour Policy continue to apply, it is necessary, in light of the Covid-19 pandemic, to make some additions and adjustments, as part of providing a safe environment for all students and staff. This addendum is to be used in conjunction with, and read alongside, the Behaviour for Learning and Rewards Policy, Anti-Bullying Policy, E-Safety Policy and Peer-on-Peer Abuse Policy. All of these policies can be found on our website:

<https://www.goffs.herts.sch.uk/269/policy-area/category/18/behaviour-attendance-welfare>

The adjustments during the Covid-19 pandemic are set out below:

Arrivals, Departures and Movement Around the School

Students will enter school through their designated entrance (depending on year group) at the agreed time - KS3: by 8:27am, KS4: by 8:57am, KS5: by 9:57am or for their first scheduled lesson, depending on Flexi-Reg arrangements. If a student arrives late in the morning, they will be issued with a C3 for lateness. A student is considered late if they arrive at any time after the stated times for each Key Stage for example: KS3 – 8:28am, KS4 – 8:58am and KS5 9:58am. As per government guidance, students should also ensure that they maintain social distancing on their journey to and from school, in order to stay safe and not contribute to the spread of the virus.

Students will go straight to their base room. There will be signs across the school indicating the designated year group area.

At their designated home time, students will leave the building via the assigned exit. Students should continue to observe social distancing guidelines.

Movement around the school will be limited, and students will be required to follow designated routes around the school to minimise the crossover of year groups. Students will only be permitted to leave their base room/zone during designated break times, or when accessing a specialist teaching facility as part of their timetable. At break time, students will be directed from their classroom to their designated break area.

Hand washing and Hygiene

Students will be expected to follow without question, all hand washing and hygiene routines while in school. Students should use sanitiser when they arrive at school, when they return from breaks, when they change rooms, and before and after eating.

We ask students to follow the **catch it, bin it, kill it**, mantra when in school. If they need to cough or sneeze, they should use a tissue or crook of their arm. Students will be reminded not to touch their face, mouth, nose, or eyes while at school.



Social Distancing

Students will be expected to socially distance from students in other year groups and teachers where ever possible. When students enter their classroom, they will be expected to go straight to their allocated seat and nowhere else in the room. Students will put their hand up if they need a teacher's support; they should not get out of their seats unless given express permission.

Should a student refuse to follow these routines, the usual consequences within our Behaviour for Learning policy will apply. Please note that should any student repeatedly or deliberately fail to follow such procedures, they will be removed from the school site through a period of formal fixed term exclusion.

Face Coverings

Effective from Monday 9th November 2020, all adults and students (except those who are exempt) will be required to wear a face covering in the following school settings:

- On entrance to, and moving around, any of the school buildings
- All lesson changeovers, as students and adults move between classrooms
- Moving to outside breakout areas
- Queuing for food in the indoor restaurant areas (of course, masks can be removed when students are seated to eat and drink at break and lunchtime)
- Departing the building at the end of the school day

Students are required to bring their facemasks with them into school. Importantly, students must also bring a ziplock bag, to store the mask when it is not being worn. For Health and Safety reasons, all facemasks must be stored correctly in a sealable bag, when they are not being worn. In addition, students will not be able to dispose of their facemasks in school, and instead must take them home to be washed or disposed of.

It should be noted, that should a student refuse to or deliberately not wear a facemask correctly, this will constitute a serious breach of the school's Behaviour for Learning policy. This serious Health and Safety breach would lead to Fixed Term or potentially Permanent Exclusion.





Toilets

Toilets will be frequently and thoroughly cleaned throughout the day. Students should not congregate in the toilets one at any time. When a student has finished in the toilet, they must follow hygiene routines and ensure they thoroughly wash their hands.

Break/Lunch times

Students will have a designated area during break time (a different area for each year group), which includes an indoor and outdoor space. Students must stay in their designated area at all times. Students should, where possible, try to maintain social distance from teachers and other adults supervising them during break and lunch. In light of the new arrangements for catering and queuing, we anticipate that there may be longer queues at the start of term. For the first two weeks, we anticipate longer than usual queues, as students settle into these new arrangements. At the start of term, we strongly encourage students to bring in their own packed lunch, snacks and drinks bottle in order to reduce the number of students queuing to buy food. Chartwells will continue to provide a full range of cold and hot meals during break and times. Free School Meal provision will continue to operate as usual.

Rewards

Rewards will continue to be the focus of our Behaviour Policy. Teachers welcome opportunities to praise individuals for good work, attitude or good behaviour, and will continue to do this as much as possible.

Behaviour in School

All elements of our Behaviour and Rewards policy are still in place, including all sanctions (please note the change to the structure of C3 and Inclusion procedures below). If a student's behaviour is deemed high risk (for example, refusing to adhere to safety measures such as hand washing, social distancing, or remaining in their classroom) this will be addressed directly with the student.

Repeated or deliberate behaviours that put themselves or others at risk, such as repeated failure to follow instructions, will result in a student being sent home through formal fixed term exclusion. Any deliberate spitting or coughing at people, will as an absolute minimum, result in a formal fixed term exclusion. Note that this kind of dangerous and anti-social behaviour during a pandemic may result in permanent exclusion.

C3/Inclusion (Return to Learn)

As part of the measures we are putting in place to make the return to school as safe as possible, we are minimising the interaction between students from different year groups. Should a student need to be placed in Return to Learn, this will take place on a dedicated day for that particular year group. C3 detentions will also take place on a dedicated day for each year group.



If a student needs to be isolated pending investigation, unless the incident coincides with their year group's dedicated day for Return to Learn, this will be outside the Executive Principal's, Principal's or Vice Principal's Offices.

Return to Learn Timetable				
Monday	Tuesday	Wednesday	Thursday	Friday
Year 7	Year 8	Year 9	Year 10	Year 11
C3 Timetable				
Monday	Tuesday	Wednesday	Thursday	Friday
Year 7	Year 8	Year 9	Year 10	Year 11
2:30pm-3:15pm (4:00pm)	2:40pm-3:25pm (4:10pm)	2:50pm-3:35pm (4:20pm)	3:00pm-3:45pm (4:30pm)	3:00pm-3:45pm (4:30pm)

The time in brackets indicates the end of a 90 minute detention on each day.

Year 12 and 13 will have C3s and Inclusion supervised in the Sixth Form Silent Study area.

Uniform

Students are expected to be in full school uniform. From September, this includes a colour coded lanyard and ID card, which will be issued on the first day in school. All students will be expected to wear their ID card and lanyard as part of their uniform.

Supporting Students' Mental Health

We are aware that students have had different experiences during lockdown which can have an impact on their mental health. To support students as they return to school, we have the following support in place:

- Regular check ins with all students via their Learning Manager, Directors of Learning or SLT links
- Place to Be counselling service has continued to support students
- Place to Talk sessions are continuing to support students
- Youth Worker has continued to run one to one sessions to support students
- Mental Health awareness updates and challenges
- Dedicated Mental Health area on our website to provide further advice and support for both students and parents

Whilst in school, students will have the opportunity to discuss any concerns they have, and any necessary support will be put in place via our pastoral team. We will continue to support students throughout this time, and ask that parents and carers keep us informed of when their child may benefit from some additional support at what is a difficult time for all.



Appendix 1 – Student Friendly Behaviour and Rewards Policy:

Behaviour and Conduct Expectations: Students

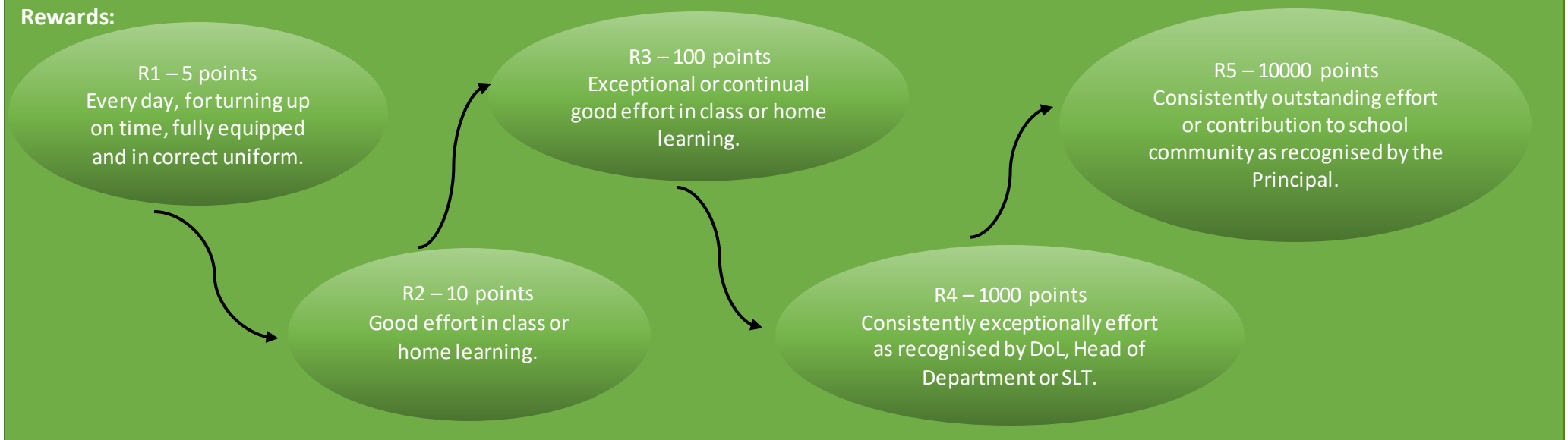
Our School:

We expect all students to be respectful at all times, towards their peers, staff and the school environment. Every student has the right to an excellent education and any student who disrupts other students' right to learn will be sanctioned in line with our policy. We will work with students to avoid a repeat of such behaviour. Everyone at our school is equal and should be treated equally. At Goffs, we thoroughly enjoy celebrating students' efforts and achievements through our rewards system. Students will receive reward points for various achievements, and these can be exchanged for a variety of rewards.

How we should behave and why?

We should behave in a respectful and appropriate way. This means we should try our best, and be friendly and kind to everyone. We should have pride in our learning and should try hard to make the right choices. At Goffs we respect each other, our property, ourselves and our school environment.

Rewards:





Sanctions: Please note that the lists below are not exhaustive. You may be issued an instant C3, C4 or C5

